



**Meeting Minutes**  
**June 23, 2014**

**ATTENDEES:**

**Members – Present:**

Brutus Cooper, Virginia DOT  
Jim Covell, Upper Occoquan Service Authority  
LT Gary Evans, Fairfax County Office of the Sheriff  
Mark Kennedy, Ft. Belvoir  
Whitney Kazragis, Fairfax County Office of Emergency Management  
SGT Terry Licklider, Virginia State Police  
Richard Mickelback, Fairfax County Public Schools  
Bo Olds, Innovative Emergency Management  
Jennifer Paris, Fairfax County Wastewater Collection  
Erik Peterson, INOVA Fairfax Hospital  
Cathy Roth, Fairfax County Storm Water Planning  
Bart Routh, SICPA

**Guests:**

Donald White, Northern VA Mental Health Institute  
Mike Vietor, Williams Transport  
Susan Flanigan, IME (Reston Resident)

**Staff Support:**

Trice Burgess, Fairfax County Office of the Fire Marshal  
Paula Woodrum, Tier II Program Manager/LEPC Liaison

**FJLEPC MEETING CALLED TO ORDER:**

Chair Bowman Olds called the June 23, 2014 meeting of the Fairfax Joint Local Emergency Planning Committee to order at 10:01 a.m. He welcomed everyone present and asked everyone to introduce themselves, and to tell us about anything significant since last meeting.

**APPROVAL OF MINUTES:**

Chair Bowman Olds asked for motion to approve April 10, 2014 minutes. **Motion** to approve April 10, 2014 minutes by Erik Peterson second by Jim Covell. **Motion carried.**

**Public Communications:** Paula informed the membership that the FJLEPC Website was updated with meeting date changes, she had links that were broken fixed, and added several articles regarding storage of ammonium nitrate and updates on Executive Order #13650.

**Business Outreach:**

Wendy Kazragis provided an update to the FJLEPC. ReadyNova continues to get hits for the emergency planners available. OEM will look for additional ways to conduct outreach to business partners. This will be the focus after Fairfax Alerts. Whitney also brought business brochures for those members interested.

Bowman Olds indicated that he will be making a presentation to Boston Properties, next Tuesday (7/1/14). Chairman Olds stated that he always mentions our LEPC and encourages businesses to get involved.

**Ways and Means:**

Erik Peterson indicated that there was nothing new to report due to scheduling conflicts. Paula, Whitney Kazragis & Erik will get together some time in the fall since Whitney is currently involved in the implementation of the County's new alert system.

**HMERP Exercise Subcommittee:**

Paula provided a brief update since Chief Ranck could not attend. The HMERP exercise will be held on September 23<sup>rd</sup> at Fire Station 440 (specific time TBA). This year's drill will be a tabletop drill with some practical exercises for the HMRT members. The HMERP drill is being incorporated into the regular part of the HMRT's monthly training, and will meet our requirements as well as achieving some objectives for the team.

**CCC Liaison Updates:**

Whitney Kazragis attended the last CCC meeting. On September 5-6, the CCC will be hosting Ready, Set, Know festival in conjunction with Burke Center fall festival. This will focus on how to make a kit, make a plan, Fairfax Alerts, etc. They did not have quorum at last meeting. Next meeting is July 31<sup>st</sup>.

**Liaison with other LEPCs:**

Bowman Olds and Donald White attended the recent Alexandria LEPC meeting. They went over a scenario when a grenade was found in an apartment complex. They also went over white powder incidents. They indicated that they responded to almost double the # of haz mat incidents as previous year. They also discussed rail transportation of crude oil.

Other members also attended the Prince William LEPC, where their primary concerns are I-95 and transportation of hazmat & transportation incidents.

**HAZMAT RESPONSE TEAM (HMRT) UPDATE:**

**RECENT INCIDENTS**

Chief Ranck was unable to attend.

**HMRT TRAINING**

**FJLEPC COORDINATOR UPDATE:**

Paula Woodrum, Tier II Program Manager, provided the FJLEPC with an update of the status of Tier II Submissions and updates to the 2014 (2013 reporting data) HMERP. The mandatory advertisement of Tier II Information availability will be in the Washington Times on July 11<sup>th</sup> and July 18<sup>th</sup>. The advertisement was delayed this year due to year-end spending cuts by the County that necessitated pushing the advertisement to the new fiscal year (beginning July 1, 2014).

Tier II Manager Update & HMERP

The County has submitted paperwork and contract language for an upgraded Tier II Manager system. There are several significant planning enhancements that are available with the new version. Paula indicated that there will be more training to come with the HMRT and fire department command staff, probably in August, depending on status of contract negotiations.

**OLD BUSINESS:**

The 2013 (2012 data) HMERP was presented to the FJLEPC for adoption. Motion to approve by Jim Covel, 2<sup>nd</sup> by Cathy Roth. Motion carried. Paula will take care of transmitting the plan to VDEQ and EPA Region III.

Whitney Kazragis talked about the New Fairfax Alert System. She passed around the Fairfax Alerts tool kit. Fairfax Alerts is the replacement CEAN. So far, 7,300 County employees registered on the EAN (Employee Alerts Network). As new employees are hired, they will be auto enrolled. Fairfax Alerts launched on Thursday, June 12<sup>th</sup> and 222 new accounts have signed up thus far. CEAN – all registrations were ported over to the new system to continue to receive messages. To change account information, they must create a new system account. The CEAN accounts will eventually be de-activated after the grace period. You can save 5 locations and register 10 devices. An advertisement campaign in several different media venues will be launched in the next week or so. Regionally, Capital Alerts is still another alerting system for the region. Capital Alerts allows you to pick your jurisdiction and then you get redirected to your own alert system. Fairfax County OEM is also working on updating Community Emergency Guide that can fit right under your phone. Whitney has several versions of the Fairfax Alerts documents for specific target audiences. Please contact her if you are interested in obtaining any materials for the new alert system.

**NEW BUSINESS:**

Mark Kennedy indicated that on September 23<sup>rd</sup>, Fort Belvoir is having a full scale exercise. This exercise will involve a hurricane scenario with significant flooding. The Red Cross is involved. They will process 50-60 through shelter during the course of this exercise. Part of the scenario involves canisters that wash up/leak hazmat with casualties. This will be a mass casualty incident with hospital & family support center mobilization. Please let Mark Kennedy know if anyone wants to observe.

Jim Covel, lives in Fairfax City near Tank Farm. He informed the FJLEPC that Buckeye Terminals has reported suspicious people around the tank farm. People were observed photographing the tank farm on the south side. Fairfax City PD were called, but they could not catch the people.

**ADJOURNMENT OF MEETING:**

Moved to adjourn by Erik Peterson, second by Jim Covel. Motion carried. Meeting adjourned at 11:00 a.m.

*The next meeting of the Fairfax Joint Local Emergency Planning Committee will be held on Thursday, August 14, 2014 at 10:00 a.m. This meeting will be held in the training room of Fire Station #440, 4621 Legato Road, Fairfax, Virginia.*