

**Fairfax Joint Local Emergency Planning Committee**  
**April 8, 2010**

ATTENDEES:

**Members – Present:**

David Miska, Chairman, Lockheed Martin  
Robert Balog, U.S. Coast Guard  
Jim Covell, Upper Occoquan Sewage Authority  
Johna Gagnon, Environmental Quality Advisory Council  
Paul Jolley, Colonial Pipeline  
David McKernan, Fairfax County Office of Emergency Management  
Becky McKinney, Fairfax County Office of Emergency Management  
Erik Peterson, INOVA Fairfax Hospital  
Julianne Pickard, Fort Belvoir  
Battalion Chief Richard Roatch, Fairfax County Fire & Rescue Department  
Mario Sumter, Fort Belvoir  
David Wassum, SICPA Securink

**Members – Not Present:**

Battalion Chief Anthony Barrero, Fairfax County Fire & Rescue Department  
Steve Church, Fairfax County Health Department  
Keith Cunningham, George Mason University  
Thomas Fryer, Washington Gas Company  
Heather Gordon, American Red Cross  
2<sup>nd</sup> Lieutenant Brian Johnston, Office of the Sheriff  
Chief Ron Mastin, Fairfax County Fire & Rescue Department  
Regina Mowad, Raytheon  
Patrick Nnaji, Fairfax County Dept. of Public Works & Environmental Services  
Bowman M. Olds, SAIC  
Douglass O'Neill, Vice Chairman, Fairfax County Public Schools  
Captain Larry Presgrave, Herndon Police Department  
Ken Rudnicki, City of Fairfax Office of Emergency Management  
Dallas Shawkey, Mount Vernon Council of Citizens Associations  
Peter Todd, Virginia Department of Transportation  
Lieutenant Mike Wall, Fairfax County Police Department  
Sharon Wine, U.S. Geological Survey

**Guests:**

Dianne Blais, League of Women Voters  
Captain II Kit Hessel, Fairfax County Fire & Rescue Department  
Mark Russo, Colonial Pipeline  
Beatrice Webb, U.S. Coast Guard

**Staff Support:**

Trice Burgess, Fairfax County Fire & Rescue Department  
Lieutenant Michael Landstreet, Fairfax County Fire & Rescue Department

Paula Woodrum, Fairfax County Fire & Rescue Department

**FJLEPC MEETING CALLED TO ORDER:**

Chair Dave Miska called the April 8, 2010 meeting of the Fairfax Joint Local Emergency Planning Committee to order at 10:08 a.m. and welcomed everyone present. He then asked everyone present to introduce themselves.

**APPROVAL OF MINUTES:**

The February 11, 2010 FJLEPC Membership Meeting was cancelled because of a severe snowstorm. Chair Dave Miska asked if there were any additions or corrections to the minutes of December 10, 2009.

**Motion.** A motion to approve the minutes was made by Johna Gagnon as amended. The motion was seconded by Robert Balog and the minutes of the December 10, 2009 were approved.

**Motion carried.**

**Public Communications:** Paula Woodrum asked for articles from the membership for the LEPC Newsletter. She stated they should be submitted to her before the end of the month. She noted that there has been a very positive response to the LEPC website redesign. Johna Gagnon agreed that the website has greatly improved.

David Miska brought up the issue regarding advertising on the LEPC website. Johna Gagnon suggested that the issue of advertising should be run through the county legal department. David Miska disagreed stating it is not necessary to run it through a legal department since the LEPC is a private organization. Paula Woodrum added that it would be very difficult to get a fund code for the LEPC if it did generate money through advertising on the website. Discussion continued on what would be proper advertisement. On hearing no positive ideas regarding advertisement on the LEPC website, the topic was dropped.

**Business Outreach:** No report.

**Ways and Means:** Erik Peterson is still working on a plan to attract businesses.

**HAZMAT TEAM UPDATE:**

Battalion Chief Roatch had no report.

Paula Woodrum mentioned that when she was at SICPA for the monthly hazardous materials team drill, she was given a very interesting tour of the facility and was able to observe how chemicals are handled.

**FJLEPC COORDINATOR UPDATE:**

Lt. Landstreet discussed the membership list and recent requests for membership in the LEPC. A suggestion was made by Paula Woodrum and David Miska to go through the attendance roster and membership list to verify what members have not been attending meetings. If they have a

poor attendance they will be sent a letter asking them if they would like to remain members or if they wished to be dropped from membership. After notification the membership list will be updated to reflect those members who are actually involved.

Paula Woodrum gave an update regarding the online Tier II reporting program. To date there are 88 registered Critical Hazard Facilities (CHF) online with 240 facilities reporting. There was an issue with not enough space in the Tier II Manager program for listing chemicals but this was cleared up. In the future all CHF will be entered online by the facilities. Only the current records need to be maintained. By law old records can be destroyed. Also by law government and county schools report voluntarily.

David Miska gave a brief background of the LEPC as to how it has evolved since 1988.

Trice Burgess mentioned that there is a Tier II Responder training April 14-16, 2010. It will take place at 9600 Ox Road. All functionality will be tested plus the MSDS information. James Covell questioned whether there were issues with the non-proprietary MSDS information. Trice Burgess stated that the Hazmat Team does not use just one MSDS as a source for information and the hazmat team has multiple sources for researching chemical information.

Johna Gagnon questioned if there would be any issues using a third party (IDSi) if the company goes down. Paula Woodrum stated that there are contingency plans and that all of the information is secure. There would only be issues with MSDS information that can be brought up through a number of websites.

Paula Woodrum discussed the progress of the FJLEPC Hazardous Materials Emergency Response Plan (HMERP) that available for viewing. The HMERP is still in the process of being updated. The site surveys have been completed which added 30 more facilities. It is also being reformatted with a targeted completion date by the February meeting barring any unforeseen circumstances. Paula will place the plan on thumb drives to distribute to several members to help with the review process. It is very intense because the current document is not NIMS compliant.

The Tier II Manager Website went live in October. Links to the online Tier II reporting program were placed on the Fairfax County Fire Marshal's Web Page and on the new FJLEPC website.

### **OLD BUSINESS:**

No report.

### **NEW BUSINESS:**

Robert Balog reported that the Fairfax County Citizens Corps Council (FCCCC) has undergone a number of changes since 9/11, and the LEPC does not get much out of attending the FCCCC meetings. In addition the LEPC gets little feedback from them. Jim Covell stated that he was involved with the FCCCC as well and that their focus was on other county programs and that the LEPC does not relate to their function. Johna Gagnon was a member and believed that there is some benefit from attending,

however the FCCCC gives little notice when they are having a meeting which makes it difficult to attend. David McKernan mentioned that the county hired an outreach person who can attend both the FCCCC and LEPC meetings. This person can then report on these meetings.

Paula Woodrum brought up the subject of the consolidation of the LEPC's including Arlington, Alexandria, and Fairfax. Both the Arlington and Alexandria LEPC have attendance issues and would like to consolidate. Paula Woodrum stated the workload for absorbing their areas would be overwhelming. David Miska mentioned this topic was brought up four years ago and was rejected. There are legal issues the State would have to address as far as jurisdictional matters go with combining two counties.

**Motion.** A motion to not consolidate with Arlington and Alexandria LEPC's was made by Johna Gagnon. Trice Burgess amended the motion by stating that the FJLEPC will work with both the Arlington and Alexandria LEPC's in a liaison atmosphere, but would not actually join with their LEPC's. The motion was seconded by Robert Balog. **Motion carried.**

Paula Woodrum stated while attending an ECC and EQAC presentation the elimination of Hazmat Support Unit was brought up. David McKernan added the Hazmat Unit is staffed, it is the Hazmat Support Unit that may be affected, should staffing be cut for this unit.

Paula Woodrum mentioned the elimination of the Fire & Hazmat Investigations Section Captain II position. It has had an effect on the daily operations within Fire & Hazmat Investigations Section. Lieutenant Landstreet added that one issue is the change in the span of control.

Johna Gagnon brought up the issue of EQAC being part of the LEPC. David Miska said he appreciates their membership in the FJLEPC.

#### **ADJOURNMENT OF MEETING:**

**Motion** A motion was made to adjourn by Becky McKinney and was seconded by Jim Covell. **Motion carried** and the FJLEPC adjourned at 11:40 am.

*The next meeting of the Fairfax Joint Local Emergency Planning Committee will be held on Thursday, June 10, 2010, at 10:00 a.m. This meeting will be held in Conference Room A at the Fairfax County Fire Prevention Division Headquarters, 10700 Page Avenue, Fairfax, Virginia.*